



Chiefess Kamakahalei Middle School

Infinite Campus Parent Portal Set-Up Instructions

*Be sure to obtain an Activation Key from the school prior to setting up your account.

Step 1: Go to <https://hawaii.infinitecampus.org/campus/portal/hawaii.jsp>

Step 2: Click on the following link – If you have been assigned a Campus Portal Activation Key, **Click here**.

Infinite Campus Transforming K12 Education®
Campus Portal
Hawaii Department of Education

Login to Infinite Campus

or

Username
Password

Sign In >>

[Forgot your password?](#) | [Forgot your username?](#) | [Problems logging in?](#)

If you have been assigned a Campus Portal Activation Key, [click here](#)

If you do not have an Activation Key, [click here](#)

[Tell me more!](#)

Step 3: Enter your Campus Portal Activation Key then click on **Submit**.

Infinite Campus Transforming K12 Education®
Campus Portal
Hawaii Department of Education

Activating your Campus Portal account

Activating your Campus Portal parent portal account is easy. All you need is your Campus Portal Activation Key sent to you by your child's school.

Activation Key

< [] - [] - [] - [] - [] >

Submit

Step 4: You will be asked to create a Username and Password. Please write these down and keep in a secure place.

Infinite Campus Transforming K12 Education®
Campus Portal
Hawaii Department of Education

Campus Portal account creation successful!

Welcome M [redacted], you are now ready to create your Campus Portal account. You must enter a user name and password that you will use to access Campus Portal in the future.

Username

Password
 0%

Verify Password

Create Account

- ✓ Enter a **Username** that contains both letters and numbers.
- ✓ Enter a **Password** that contains both letters and numbers. Passwords should be at least 6 characters long.
 - The system requires the use of three of the four qualifications:
 1. A lowercase letter
 2. An uppercase letter
 3. A number
 4. A symbol
- ✓ Verify the password then click **Create Account** button.

Step 5: Click on the blue **Click here** link to sign in using your new Username and Password.

Infinite Campus Transforming K12 Education®
Campus Portal
Hawaii Department of Education

Campus Portal account creation

Congratulations! You have successfully created your Campus Portal account. [Click here](#) to enter Campus Portal login page.

Step 6: Input an Account Security Email and Current Password. Click **Save Changes**.

Change Email

You are required to set an account security email.

Please enter the email address that can be used for security purposes. An email will be sent to verify

New Account Security Email

Confirm New Account Security Email

Enter Password

Log Off Save

After creating a Username and Password, the mobile app can be downloaded for free for any iOS or Android device. Search for “Infinite Campus Mobile Portal” to download to your device. The Hawaii Department of Education District ID is **Hawaii**.